

# EXECUTIVE DECISION

made by a Cabinet Member




## REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – ESA03 23/24

Decision				
1	<b>Title of decision:</b> To Approve The Proposed School Term and Holiday Dates 2025-2026			
2	<b>Decision maker:</b> Councillor Sally Cresswell, Cabinet Member for Education, Skills & Apprenticeships			
3	<b>Report author and contact details:</b> Julie Reed 307355 / Jim Barnicott			
4	<b>Decision to be taken:</b> To approve the proposed school term and holiday dates for 2025-2026 as set out in the attached table.			
5	<b>Reasons for decision:</b> School term and holiday dates are set by the local authority for Community and Voluntary Controlled (VC) schools and maintained nursery schools. Own admission authority schools may not follow the term dates set by the local authority. However, it is proposed that model calendars be agreed and publicised in order to encourage consistency between schools and neighbouring local authorities.			
6	<b>Alternative options considered and rejected:</b> No action could result in schools within Plymouth setting different term and holiday dates from their neighbours creating problems for both parents and staff.			
7	<b>Financial implications and risks:</b> None			
8	<b>Is the decision a Key Decision?</b> (please contact <a href="#">Democratic Support</a> for further advice)	<b>Yes</b>	<b>No</b>	<b>Per the Constitution, a key decision is one which:</b>  in the case of <b>capital</b> projects and contract awards, results in a new commitment to spend and/or save in excess of <b>£3million</b> in total  in the case of <b>revenue</b> projects when the decision involves entering into new commitments and/or making new savings in excess of <b>£1 million</b>  is <b>significant</b> in terms of its effect on communities living or working in an area comprising <b>two or more</b> wards in the area of the local authority.
			x	
			x	
		x		
	<b>If yes, date of publication of the notice in the <a href="#">Forward Plan of Key Decisions</a></b>			
9	<b>Please specify how this decision is</b>	This decision support the Corporate Plan values and		

	<p>linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</p>	<p>priorities:</p> <p><b>City Vision – Britain's Ocean City:</b> Promoting standard school term dates and holiday calendars will help ensure that the holiday dates of parents and children coincide and help safeguard the health, safety and wellbeing of the most vulnerable and disadvantaged children, supporting them to make the most of their learning. Co-ordinating dates with neighbouring authorities will help reduce unauthorised pupil absence and prevent/reduce crime and disorder and anti-social behaviour by ensuring that the holiday dates of parents and children coincide.</p> <p><b>We believe in Democracy-</b> The wide ranging consultation ensured local people were informed, consulted and involved in setting the proposed dates.</p> <p><b>We believe in Co-Operation</b> – Coordinating term dates with neighbouring authorities and standardising the length of terms promote planning and learning opportunities; support school staff in improving school performance; reduce stress levels of school staff with children at school in neighbouring authorities.</p> <p><b>We believe in Fairness-</b> Coordinating term dates with neighbouring authorities will improve customer satisfaction by providing services designed around customer needs.</p> <p><b>We believe in Responsibility</b> – Enables local residents and other stakeholders to participate in the decision making.</p>		
10	<p>Please specify any direct environmental implications of the decision (carbon impact)</p>	None.		
<b>Urgent decisions</b>				
11	<p>Is the decision urgent and to be implemented immediately in the interests of the Council or the public?</p>	Yes		<p>(If yes, please contact Democratic Support (<a href="mailto:democraticsupport@plymouth.gov.uk">democraticsupport@plymouth.gov.uk</a>) for advice)</p>
		No	x	<b>(If no, go to section 13a)</b>
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:			Date
		Scrutiny Committee name:		
		Print Name:		

Consultation			
I3a	Are any other Cabinet members' portfolios affected by the decision?	Yes	
		No	x (If no go to section I4)
I3b	Which other Cabinet member's portfolio is affected by the decision?	N/A	
I3c	Date Cabinet member consulted	N/A	
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	If yes, please discuss with the Monitoring Officer
		No	√
I5	Which Corporate Management Team member has been consulted?	Name	David Haley
		Job title	Director of Children's Services
		Date consulted	22/12/22
Sign-off			
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS103 23/24
		Finance (mandatory)	DJN.23.24.188
		Legal (mandatory)	LS/00001312/2/AC/9/2/24
		Human Resources (if applicable)	N/A
		Corporate property (if applicable)	N/A
		Procurement (if applicable)	N/A
Appendices			
I7	Ref.	Title of appendix	
	A	Briefing report	
	B	Equalities Impact Assessment	
	C	School Term Dates	
Confidential/exempt information			
I8a	Do you need to include any confidential/exempt information?	Yes	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for

		<b>No</b>	<input checked="" type="checkbox"/>	publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in <b>18b</b> below.  (Keep as much information as possible in the briefing report that will be in the public domain)				
		<b>Exemption Paragraph Number</b>						
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>18b</b>	<b>Confidential/exempt briefing report title:</b>							
<b>Background Papers</b>								
<b>19</b>	Please list all unpublished, background papers relevant to the decision in the table below.  Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
<b>Title of background paper(s)</b>		<b>Exemption Paragraph Number</b>						
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>Cabinet Member Signature</b>								
<b>20</b>	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
<b>Signature</b>			<b>Date of decision</b>	13 <sup>th</sup> February 2024				
<b>Print Name</b>	Councillor Sally Cresswell							